

Leaflet 2

SHORT STAY BUSINESS VISA

Who should apply

The Short Stay Business visa provides for a stay in Australia for a period of up to three months for business people who wish to:

- explore business opportunities in Australia
- conduct business negotiations, site visits, equipment inspections
- sign business contracts
- attend conferences or meetings in relation to their field of employment
- amateur or professional sports people, including players, coaches and umpires, who will engage in sporting competition or training for a short duration
- public lecturers
- models and mannequins under contract for advertising or promotional purposes

You should not apply for this visa if you are a tourist, religious worker, student, working as an entertainer, with the exception of promotional tours, working as a medical practitioner or seeking medical treatment.

Accompanying family members (spouse and dependent children) may be included in this application at no extra charge.

What must be lodged

- 456 Application for business (short stay) visa (for a stay up to 3 months) (all questions must be completed and form must be signed)
- Rs 11600 Non-refundable fee in the form of a bank draft payable to the "Australian High Commission – Colombo"

What should be lodged

- Three recent passport size photo
- Valid passport with two unused visa pages (we do not accept Sri Lankan L series passports) with three certified photocopies of the bio data page and alterations page
- A certified photocopy of your identity card
- Details of relatives form (all questions must be completed)

What may be lodged

- Original letter from your employer stating your job designation, length of employment and salary, or if you are self-employed, evidence of your business such as balance sheets and income tax statements for the past three years
- A clear description of your occupation and complete contact details for your employer are to be included on the application form. Please note that occupation titles such as "business" and "service" are not acceptable
- Details of your proposed activities in Australia, including an itinerary listing appointments and contact details of Australian business contacts
- Original evidence of correspondence with your business contacts in Australia, including letters of invitation
- Evidence of previous contact with your business contacts in Australia
- Evidence of sufficient funds for the duration of your visit eg bank statements for the last three months. Please note photocopies of credit cards are *not* acceptable

Leaflet 2

- Children under 18 must provide a notarized "no objection certificate" from any non-accompanying parent authorizing their travel to Australia along with copies of the parents passport. In the case of children travelling or staying with non-relatives, please also provide the full name, nationality and the date of birth of the person the child will be staying or travelling with.
- Copies of previous passports if any

Health and character requirements

All applicants are required to meet health requirements.

- Applicants whose length of stay will exceed three months and are over the age of 11 are required to undergo a chest x-ray.
- Applicants whose length of stay will exceed three months and are under the age of 11 and are undertaking an activity of special significance are required to undergo a medical examination if you are , **"aged 75 and over** (a fitness to travel examination only is required).

Your health may be of "special significance" irrespective of the length of stay if you:

- Are likely to enter a hospital or health care area, including nursing homes, for any purpose
- Likely to be enrolled in or engaged in an Australian preschool-aged child care centre, including preschools and crèches, as either an employee or trainee
- Will enter a classroom environment for more than four weeks
- Are **"aged 75 and over** Present any indications you may not meet the health requirement

If required applicants will be provided with medical examination form 26 and/or chest x-ray form 160 or an assessment letter and a list of approved panel doctors at the time they lodge their application. Applicants must provide two additional passport size photographs for this purpose.

Other information

Please do not supply original documents with your applications unless we ask for them. All photocopies must be certified.

Documents in languages other than English must be accompanied by certified English translation.

If you do not provide all the requested documents, a decision may be made on the information you have provided. It is in your interest to support your application with as much information as possible at the time you apply.

I acknowledge that I have lodged the above application and that a decision may be made based on these documents alone.

Name of applicant

Signature of applicant

Name and signature of person lodging application